**Proposal to Discontinue a Degree Program**

**DEANS:** Send this completed proposal electronically in Word to the Office of the Provost: [**provost.deg.changes@wsu.edu**](mailto:provost.deg.changes@wsu.edu)

|  |  |
| --- | --- |
| Degree Title: |  |
| Academic Program: |  |
| Academic Plan: |  |
| Number of Credits: |  |
| Department(s) or Program(s): |  |
| College(s): |  |
| Campus(es): |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Contact Name: |  | Email Address: |  |
| Contact Phone: |  | \*Proposed start date: |  |

|  |
| --- |
| Rationale for discontinuing the degree: |
|  |
| Implications for currently enrolled students (how many)? Attach teach out plan. |
|  |
| **Attach teach out plan** |
| Impact on or responses of current faculty and staff: |
|  |
| Impact on or responses of other degree programs, departments, colleges or campuses: |
|  |
| Impact on or responses of other stake holders (e.g., advisory or alumni groups): |
|  |

**SIGNATURES: The names typed below certify that the relevant academic and campus officials have reviewed and approved this proposal:**

|  |  |  |  |
| --- | --- | --- | --- |
| Chair Signature: |  | Date: |  |
|  | | | |
| Dean Signature: |  | Date: |  |
| → Submit to the Provost’s Office at [provost.deg.changes@wsu.edu](file:///\\po-fs1.ad.wsu.edu\provost\Mary%20Wack\Degree%20Change%20Portfolio\Proposal%20Forms\provost.deg.changes@wsu.edu) | | | |
| Everett Chancellor |  | Date: |  |
|  |  |  |  |
| Spokane Chancellor |  | Date: |  |
|  | | | |
| Tri-Cities VCAA |  | Date: |  |
|  |  |  |  |
| Vancouver VCAA |  | Date |  |
|  | | | |
| VP Global Campus |  | Date: |  |
|  | | | |
| Provost Office: |  | Date: |  |

|  |
| --- |
| Comments: |
|  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| For Registrar’s Office Use Only: | | | | | |
| Current CIP Code: |  | New CIP Code: |  | Date: |  |

Send completed form in Word version to: provost.deg.changes@wsu.edu