

PROMOTION ADVISORY RECOMMENDATION
2024-2025

Faculty should be aware that upon request, the candidate has the right, by law, to be provided the entire tenure and promotion file, including faculty recommendations.

It is requested that all departments use this form only.

Evaluator's Name (typed)

Recommendation on Promotion For:

Promotion is a most important matter and should, therefore, be considered very seriously by those making promotion recommendations. Each recommendation should be followed by frank, objective comments in its defense. Pertinent criteria from the Faculty Manual and from approved department, college, and other unit tenure guidelines should be applied.

For the above-named person, my promotion recommendation is:

Recommend promotion

Defer promotion

Comments

(Continue on attachment if necessary)

Signature

Date

This form is to be completed by respective faculty members in the department or area except the chair or director, those with a conflict of interest and those who will participate later in the process. With other material, this form will be used by administrative officers of the university in evaluating the qualifications of the faculty member under review. The form will not become part of the personnel file of the faculty member being evaluated.