

**Intensive Review Faculty Recommendation Form -
Pre-Tenured Candidates**

YEAR

Faculty should be aware that upon request, the candidate has the right, by law, to be provided the entire intensive review file, including evaluations.

INTENSIVE REVIEW FOR _____

This form is advisory regarding the candidate's progress toward tenure. It is to be completed by all tenured faculty members in the department. Colleges may also decide to include career-track associate and full-rank professors in completing recommendations. The recommendations are to be forwarded through their principal administrative officers to the provost. Together with other materials, the information furnished by this form will be used in evaluating the qualifications of the faculty member under review.

You should clearly indicate, by marking the appropriate recommendation below, whether you think this person is making satisfactory progress toward tenure. All recommendations must include a justification and explanation. Written comments should provide a discussion of your recommendation, addressing the strengths and weaknesses of the candidate and assessing their progress toward tenure. If some or substantial improvement is needed, please specify what aspect of the candidate's performance needs improvement. Include frank, objective comments concerning such matters as research and creative scholarship, teaching effectiveness, service to the institution, and potential for growth.

In some circumstances, the intensive review can lead to non-reappointment. This would occur only when performance and progress toward tenure are judged to be so unsatisfactory after review by the unit's tenured faculty, the chair, the dean, the chancellor or vice chancellor for academic affairs (as appropriate) and the provost, that there is little likelihood that the candidate will meet the criteria for tenure.

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Recommendation:

- **Well Prepared (WP).** The candidate is encouraged to seek tenure and/or promotion at the next opportunity.

- **Satisfactory (S).** The candidate appears to be building an appropriate profile, but has not yet achieved the standards expected for tenure and/or promotion.

- **Improvement Needed (IN).** The candidate should review the criteria for tenure and/or promotion and the career progress report carefully, and seek advice from other faculty in the university and their discipline.

- **Unsatisfactory (U).** The candidate is not on track for tenure and/or promotion.

COMMENTS

SIGNATURE

DATE

NAME

TITLE AND TRACK