

Professional Experience

- 2010- Associate Vice President Academic & Student Affairs, Office of Student and Enrollment Strategy University of Alaska (System)
- 2014- Adjunct Faculty/Instructor, University of Alaska Fairbanks Community and Technical College
- 2008-2010 Associate Vice President, Office of Student and Enrollment Services University of Alaska (System)
- 2005-2008 Assistant Vice President, Office of Student and Enrollment Services University of Alaska (System)
- 2005 Assistant Vice President (Interim), Office of Student Service and Enrollment Management University of Alaska (System)
- 2002-2005 Director of Enrollment Services, Office of Student Service and Enrollment Management University of Alaska (System)
- 2000-2002 Program Manager, Office of Program Development University of Alaska (System)
- 1998-2000 Director of Admissions, Office of Admissions Oregon Institute of Technology
- 1996-1997 Director of Admissions (Interim), Office of Admissions University of Alaska Fairbanks
- 1990-1998 Admissions Counselor, Office of Admissions & Records University of Alaska Fairbanks
- 1985-1990 Admissions Counselor, Asst. Director of Admissions, Office of Admissions Eastern Oregon University

Education

University of Alaska Fairbanks, Fairbanks, Alaska
Masters Business Administration, June 2005
Graduate work in Education; Anthropology

Southern Oregon University, Ashland, OR
Graduate work toward Masters in Management

Education *(continued)*

Eastern Oregon University, La Grande, Oregon
Bachelor of Science, Psychology, 1985

San Diego Mesa College, San Diego, California

Punahou School, Honolulu, Hawaii
High school diploma, 1979

Skills/Knowledge

Strategic Enrollment Leadership, Management and Planning, Project Management
Student Services, Student Success
Banner by Ellucian—Student Information Systems
Team building, Public Speaking, Legislative committee testimony
Title IX

Other Experience/Honors

2018-	Coordinator, UA Student Success Convening
2017-	Lead, UA System, Western Coalition (APLU)
2017-	Lead, UA System, T3 (Taking Student Success to Scale) Consortium (NASH)
2016-19	Member, Guidance and Admissions Assembly (National), The College Board
2016	President's Title IX Liaison
2014-	Adjunct instructor, BA151 Introduction to Business, UAF Community & Technical College
2015-16	President, Executive Board, Alaska College Access Network
2014-15	Chair, ACT Alaska State Committee
2013-16	Executive Board, Alaska College Access Network
2011-16	State Representative, ACT
2010	Member, Multi-Agency Planning Team for Alaska Performance Scholarship
2010	Member, Alaska Legislative Higher Education Scholarship Funding Task Force
2009-15	Member, Information Technology Executive Council (ITEC), UA
2008-10	Member, Working Group: Improving High School Graduation in Alaska
2008	Co-facilitator, College, Work and Life Ready Working Group, Alaska Ed Summit
2008	UAF Transition Team participant (enrollment planning group)
2007-08	Co-facilitator, Student Success Budget Planning Group, University of Alaska
2007	AlaskAdvantage Gap Analysis Advisory Body (ACPE)
2007-13	Early Awareness and Rural Outreach (EARO) Advisory Group (ACPE)
2007-08	Chair, Guidance and Admissions Committee, The College Board, Western Region
2005-08	Member, Guidance and Admissions Committee, The College Board, Western Region
2004-05	UAF Enrollment Task Force
2004	Project Lead, University of Alaska System SSN to Generated ID Project
2003	Co-Coordinator, University of Alaska SEM Conference
2000-01	Recipient UA Presidential Award "Make Students Count"

Other Experience/Honors *(continued)*

1999-02	Pacific Northwest Association of College Admission Counselors—Executive Board
1996-98	National Student Exchange—Executive Council
1996-97	UAF Dean’s Service Award (Office of Admissions)
1996-97	Honorary Member Nanook Battalion (ROTC Civilian Award)
1996-97	UAF Enrollment Experience Board
1995	Banner Recruitment Team Leader (statewide)
1995	Teacher/Presenter, Jr. Achievement, Tanana Middle School, Fairbanks, Alaska
1993-96	UAF Enrollment Strategy Board
1992-98	National Student Exchange Coordinator
1990-98	Advisor UAF Student Ambassador Program
1989	Counselor (summer), U.S. Forest Service Youth Camp, Eastern Oregon Region
1985-89	Founder/Advisor, Hawaiian Club, Eastern Oregon University
1988	Football Coach (Assistant), Eastern Oregon University
1986	Cub Scout Den Leader, La Grande, Oregon
1986	Football Coach (Assistant), Eastern Oregon University
1985	Psi-Chi Honor Society, Eastern Oregon University
1982-83	Co-Captain, Honorable Mention All-League, Eastern Oregon University Football

Professional Affiliations (past and present)

ACT
Alaska School Counselors Association
Alaska Commission on Postsecondary Education
National Academic Advising Association
American Association of Collegiate Registrars and Admissions Officers
National Association of College Admission Counseling
National Student Exchange
Pacific Northwest Association of College Admission Counselors
The College Board
Western Association of College Admissions Counselors

Workshops/Conferences/Professional Development

Conference Committee, Alaska College Access Network Convening, Anchorage, AK 2014-2017
National Center for Higher Education Risk Management Title IX Executive Training, November 2016
Green Dot Workshop/Training, University of Alaska Fairbanks, September 2016
Planning Committee, NACADA Region 8 Conference, Anchorage, AK May 2012-13
Participant, Center for Creative Leadership Program – Leading to Strategic Change May 2012
Participant, Alaska Statewide Longitudinal Data Systems (SLDS) development team, 2009, 2011
Summer Fellow, Peabody Professional Institute for Sr. Acad. & Enrollment Professionals, Vanderbilt Univ., 2010
Program Reviewer - Western Regional Conference, NASPA, 2010
Co-facilitator, College Guide Training, Alaska Challenge Grant, ACPE, 2009, 2010
Participant, Western Academic Leadership Forum, WICHE, Anchorage, AK, 2009

Workshops/Conferences/Professional Development *(continued)*

Facilitator, the College Board, Guidance & Admissions Committee Membership Meeting, Newport, CA, 2008
Participant, Foster Youth Convening State of Alaska, Anchorage, AK, 2007
Presenter, "Changing the Alaska Landscape", AACRAO's SEM, Chicago, IL, 2005
Participant, First National Convening of Postsecondary Education Support for Former Foster Youth, CA, 2005
Presenter, "Leading the SIS: A System Perspective", SunGard SCT Summit Annual Conference, Honolulu, HI, 2005
Presenter, "Functional Management of SIS from a SW Perspective", SETA Users Conference, Seattle, WA, 2004
Presenter, "Counseling & Recruiting Rural Students", Nat'l Assoc. of College Admissions, Milwaukee, WI, 2004
Participant, Legislative Conference, National Association of College Admissions Counseling, Washington, DC, 2004
Presenter, Rural Sites Training Conference (RSTC), Fairbanks, AK, 2003, 2004, 2005, 2006, 2007
Teller, National Association of College Admissions Counseling Annual Meeting, Salt Lake City, UT, 2002
Participant, Budgeting and Financial Management for CPM, University of Alaska Fairbanks, Fairbanks, AK, 2002
Participant, Noel-Levitz Enrollment Management Institute (NEMI), Vail, CO, 2001
Presenter, "Home School—Alternative to K-12", College Board Western Regional Conference, Seattle, WA, 2001
Presenter, Admission Practices at Oregon Public Universities, OUS Fall Conference, Portland, OR, 1999
Graduate, Leadership Klamath, Chamber of Commerce, Klamath Falls, OR, 1999
Planning Committee, the College Board, Western Regional, Honolulu, HI, 1999-00
Teller, National Association of College Admissions Counseling Annual Meeting, Orlando, FL, 1999
Campus Host, the College Board Counselor Workshops, OIT – Portland Campus, 1999, 2000
Participant, the Snowmass Institute on Enrollment Management, Snowmass, CO, 1999
Teller, National Association of College Admissions Counseling Annual Meeting, Indianapolis, IN, 1998
Teller, National Association of College Admissions Counseling Annual Meeting, San Francisco, CA, 1997
Participant, Database Management, National Assoc. of College Admissions Counseling workshop, 1997
Participant, Hosting high school counselor, Nat'l Assoc. of College Admissions Counseling workshop 1997
Panelist, Recruiting for NSE, National Student Exchange Conference, 1996
Panelist, Crossfire Session—Issues in Exchange Programs, National Student Exchange Conference, 1995
Presenter, "Job Searching—Keys to the Successful Interview", UAF Career Services Workshops, 1995
Presenter, "Updates on Western Universities", College Board Western Regional Conference, Phoenix, AZ, 1995
Presenter, Ambassador Programs-Enhancing Recruitment & Development, AK Student Affairs Conference, 1995
Presenter, Resident Assistant Training, "The Crucial Role of Residence Life Programming", Staff Training, 1994
Panelist, Recruitment/Admissions programs in Alaska, Student Affairs Conference, 1994
Presenter, Dressing for Success, UAF Career Services Workshop, 1993
Presenter, Preparing for College, Alaska College and Career Fair, 1993
Presenter, "Job Searching in the Profession", College Board Western Regional Conference, San Francisco, CA, 1994
Presenter, Transition: Hawaii Students on the 'Mainland', National Student Exchange Conference, 1992
Presenter, Educational Opportunities, North Slope Education Fair, Prudhoe Bay, AK, 1991
Presenter, Higher Education and Underrepresented Groups, Minority Conference, Fairbanks, AK, 1991

References: Professional and personal references can be provided upon request.