

## Preference Form for Selecting Internal Candidates for Chair of a Department or Director of a School or Program

*The dean should provide this preference form to all career-track and tenure-track faculty who are eligible to submit a preference for chair or director. For additional information, see Section 1.A.3 of the Faculty Manual.*

The following faculty are eligible to serve as chair/director, which is expected to be a \_\_\_\_ % FTE position:


From this list, please indicate up to three (3) candidates you feel have the qualities needed to serve as chair/director of your department/school/program. If the dean chooses to recommend someone other than the two (2) faculty receiving the most preference points, they must provide an explanation of the recommendation to the faculty and provost. Individual votes and comments must be kept confidential between the dean and provost.

**Please return this form to the Office of the Dean by \_\_\_\_\_.**

<u>Candidate</u>	<u>Preference Points</u>
1. _____	3
2. _____	2
3. _____	1

Faculty are encouraged to engage in thoughtful discourse about candidate qualifications for this role. Please add additional comments below.

**Additional Comments:**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**